

GP/CT/

ASN 1100000000000191704L

Susan Mackay/Martin Buxton,
DWP Legal Department,
Government Buildings,
St. Agnes Road,
Gabalfa,
Cardiff.
CF14 4YJ

30/03/2011

URGENT

Dear Sirs,

By Fax 02920 586 839

Re: DWP -v- Hefin Wyn Thomas (Dob: 08/06/1953)
Holyhead Magistrates' Court - 12th April 2011.

With reference to my discussions with Mr. Buxton last week, I confirm that we act for Mr. Thomas and will attend the above Court on his behalf.

At present we would advise Mr. Thomas to plead Not Guilty to the Section 111A Offence alleging Dishonesty.

It is clear that Mr. Thomas requested assistance and took advice from DWP staff in Llangefni when originally completing the Claim forms. He is not only a self-employed farmer but a Councillor with Anglesey County Council – and thus entitled to claim expenses incurred in that position.

If he had any intention of dishonestly defrauding the State, then we doubt very much whether he would have provided bank and account details into which his Council allowances were paid on a regular basis. It is also clear that when invited to claim for his wife as a joint household he was perfectly frank about her employment and income – and refused to do so.

Like the issue of Student Loans, these "Allowances" are often not regarded as wages or salaried income – and when this became clear to Mr. Thomas as a result of your enquiries, he immediately repaid all of the Overpayment without compunction.

(Sunderland Justice)

His position as a Councillor could well be prejudiced by allegations of "dishonesty" – whereas in our view the same could not apply to an allegation that he has simply failed to provide material information at the relevant time.

With this in mind may we respectfully suggest that you consider laying an alternative offence under Section 112A of the Act? It would be more difficult to defend such an allegation, and easier to persuade our client of the merits in an early Guilty plea.

The current sentencing guidelines do not seem to differentiate, and there would be no difficulty in pleading to Section 112A even though more than 6 months have elapsed – because we are dealing with the same facts and the new allegation would not prejudice the defendant (rather the opposite).

Perhaps you would give this proposal your careful consideration and let us have your decision as soon as possible please?

Yours faithfully,

Gareth Parry
Parry Davies Clwyd-Jones & Lloyd



Department for Work and Pensions • Department of Health
Legal Group

Prosecution Division
DWP/DH Legal Services
Block I, Government Buildings
St Agnes Road, Gabalfa
Cardiff CF14 4YJ

DX: 119203 Gabalfa

Parry Davies and Clwyd-Jones Lloyd
Solicitors
15 Stryd Salem
Amlwch
Ynys Mon
LL68 9BP

FAX 01407839141


Dear Sirs

RE: DWP v Hefin Thomas
Holyhead Magistrates Court
12th April 2011

I write further to your letter dated 30th March 2011 and confirm that pleas contrary to section 112 would be acceptable should your client enter a guilty plea at the next hearing.

I attach a copy of the amended charge. Should you have any queries please contact me.

Yours faithfully


Philip Slough
Prosecution Lawyer

Legal Group is headed by The Solicitor to the Department for Work and Pensions and to the Department of Health

Pennaeth Grŵp y Gyfraith yw Cyfreithwr yr Adran Gwaith a Phensiynau a'r Adran Iechyd

Adran Gwaith a Phensiynau • Adran Iechyd
Grŵp y Gyfraith

Adran Ertyniadau
Gwasanaethau Cyfreithiol DWP/DH
Bloc I, Adelladau'r Llywodraeth
St Agnes Road, Gabalfa
Caerdydd CF14 4YJ

DX: 119203 Gabalfa

Tel/Ffôn: 02920 586062
Fax/Ffacs: 02920 586080/6839

Philip.slough@dwp.gsi.gov.uk

Your Ref/Eich Cyfeirnod:

Our Ref/Eln Cyfeirnod: 1-425732785

Date/Dyddiad: 4th April 2011

ATTENDANCE NOTE - CRIME

Client :- Hefin Thomas

File Ref- THO326/1

Date- 12th April 2011 at Holyhead MC

Had previously received DWP Prosecution bundle and summonses from client and provided telephone advice after perusing the same (90 minutes/2 telephone calls).

Had then contacted DWP Legal Department in Cardiff requesting that they consider a Guilty plea to the less serious Section 112 offence not alleging dishonesty (see copy correspondence). The DWP accepted our representations and indicated that the amendment would be made by the next hearing.

Attended today and confirmed the position with the Prosecutor who not only indicated that full repayment had been made on a voluntary basis – but confirmed that the DWP would no longer be alleging any dishonesty by Mr. Thomas.

Mr. Thomas then appeared; entered a Guilty plea to the amended charge, and the dishonesty allegation was withdrawn. I pleaded in mitigation in much the same terms as the correspondence and the Magistrates returned to pronounce sentence.

As per attached note the Chairman of the Bench gave Mr. Thomas credit for his Guilty plea to the amended charge at the first available opportunity. The Justices accepted that he had been open and frank with the investigators, but should have sought advice before completing the original documentation. Whilst easy to say that with hindsight, the Justices also noted that he had no previous convictions and had already repaid the monies in full.

Whilst the payment were considerable over a period of time – and Mr. Thomas had a public role requiring ‘responsibility’ – given the above mitigation the Court felt able to depart from its usual guideline of imposing a Community Sentence, and was instead satisfied that a financial penalty at Band D would suffice.

Mr. Thomas was accordingly fined £750.00 plus costs and victim surcharge of £100.00 and £15.00 respectively – making a total of £865.00 payable within 28 days.

EIN CYF / OUR REF: GP/CT/THO326/1

EICH CYF / YOUR REF:

**PARRY
DAVIES
&
CLWYD-JONES
LLOYD**

CYFREITHWYR ~ SOLICITORS

yingorffori / incorporating
Owens, Williams, W. R. Jones (Amlwch/Benllech)
& Gwynfor Jones (Pwllheli)

Hefin Wyn Thomas Esq.,
Parc yr Odyn,
Pentraeth,
Ynys n.
LL75 8UL

15 STRYD SALEM, AMLWCH,
YNYS MÔN LL68 9BP
TEL: 01407 831777 / 830665
FAX: 01407 839141

TREM Y DON, BENLLECH,
YNYS MÔN LL74 8TF
TEL/FAX: 01248 852782

31/05/2011

Dear Mr. Thomas,

Re: DWP -v- Yourself.

Please accept my apologies for the delay in returning to you.

You will recall that you asked for my initial advice on press coverage just before Easter, and unfortunately I have been heavily committed throughout May due to Mr. Owens' absence on leave.

As per your request rather than simply sending you a letter confirming the outcome I have enclosed my full Attendance Note (as well as handwritten notes and copy correspondence) setting out exactly the reasons for the DWP's change in position and the Court's justification for reducing the penalty from its usual guideline of a Community Order.

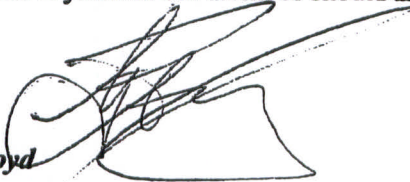
I trust that the correspondence and the notes are sufficiently self-explanatory should you be asked to present any evidence to the Local Authority or the Ombudsman - but if you have any further queries, or if any further information is needed, please do not hesitate to contact me at this office.

In the meantime I enclose a note of my charges and thank you for your instructions in this matter. The file will be retained for 2 years in our archives should any further queries arise.

Yours sincerely

Gareth Parry

Parry Davies Clwyd-Jones & Lloyd



PARTNERIAID/PARTNERS:

MAINT CLWYD-JONES BA. HONS. ALED W. JONES LL.B. HONS. NIA WYN LLOYD LL.B. HONS. GARETH PARRY BA. HONS. LENA REES DAVIES LL.B. HONS. SION GWYN LL.B. HONS.

YMGYNGHORWYR/CONSULTANTS:

ELINOR C. DAVIES LL.B. HONS.
MYRDDIN W. OWENS
PETER EGAN LL.B. HONS.
GWYNFOR JONES LL.B. HONS.

**CYFREITHWYR CYNORTHWYOL/
ASSISTANT SOLICITORS:**

PETER C. DAVIES LL.B. HONS.
RUTH REES DAVIES LL.B. HONS.
WINIFRED M. JONES LL.B. HONS.

HEFYD YN - ALSO AT:

CAERNARFON 01286 673381
LLANGFNI 01248 723106
PWLLHELI 01758 703000

Gwasanaeth
Cyfreithol
Cymunedol



Gwasanaeth
Amdiffryn
Troseddol



RHEOLWR PRACTIS/PRACTICE MANAGER :

Appendix B

Part 5 Codes and Protocols

5.1 Model Code of Conduct

5.2 Officers' Code of Conduct

5.3 Protocol for Member/Officer Relations

5.4 Bullying and Harassment Policy

5.5 Whistleblowing Policy

5.6 Policy for the Prevention of Fraud and Corruption

5.7 Complaints Procedure

5.1 The Model Code of Conduct

This is the Model Code of Conduct adopted by the County Council on 09.05.2008 in accordance with the draft supplied by the Welsh Assembly Government but it will be renumbered in accordance with the Constitution although the provisions will remain identical.

Part 1 - Interpretation

1. (1) In this code

"co-opted member" ("aelod cyfetholedig"), in relation to a relevant authority, means a person who is not a member of the authority but who —

(a) is a member of any committee or Subcommittee of the authority, or

(b) is a member of, and represents the authority on, any joint committee or joint Subcommittee of the authority,

and who is entitled to vote on any question which falls to be decided at any meeting of that committee or Subcommittee;

"meeting" ("cyfarfod") means any meeting —

(a) of the relevant authority,

(b) of any executive or board of the relevant authority,

(c) of any committee, Subcommittee, joint committee or joint Subcommittee of the relevant authority or of any such committee, Subcommittee, joint committee or joint Subcommittee of any executive or board of the authority, or

(d) where members or officers of the relevant authority are present other than a meeting of a political group constituted in accordance with regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990 (1),

(1) S.I. 1990/1553 as amended by S.I. 1991/1389; S.I. 1993/1339; S.I. 1998/1918; and S.I. 1999/500.

and includes circumstances in which a member of an executive or board or an officer acting alone exercises a function of an authority;

“member” (“aelod”) includes, unless the context requires otherwise, a co-opted member;

“relevant authority” (“awdurdod perthnasol”) means—

(a) a county council,

(b) a county borough council,

(c) a community council,

(d) a fire and rescue authority constituted by a scheme under section 2 of the Fire and Rescue Services Act 2004(2) or a scheme to which section 4 of that Act applies,

(2) 2004 c.21.

(e) a National Park authority established under section 63 of the Environment Act 1995(3);

(3) 1995 c.25.

“you” (“chi”) means you as a member or co-opted member of a relevant authority; and

“your authority” (“eich awdurdod”) means the relevant authority of which you are a member or co-opted member.

(2) In relation to a community council, references to an authority’s monitoring officer and an authority’s standards committee are to be read, respectively, as references to the monitoring officer and the standards committee of the county or county borough council which has functions in relation to the community council for which it is responsible under section 56(2) of the Local Government Act 2000.

Part 2 - General Provisions

2. (1) Save where paragraph 3(a) applies, you must observe this code of conduct —

(a) whenever you conduct the business, or are present at a meeting, of your authority;

(b) whenever you act, claim to act or give the impression you are acting in the role of member to which you were elected or appointed;

(c) whenever you act, claim to act or give the impression you are acting as a representative of your authority; or

(d) at all times and in any capacity, in respect of conduct identified in paragraphs 6(1)(a) and 7.

(2) You should read this code together with the general principles prescribed under section 49(2) of the Local Government Act 2000 in relation to Wales.

3. Where you are elected, appointed or nominated by your authority to serve —

(a) on another relevant authority, or any other body, which includes a police authority or Local Health Board you must, when acting for that other authority or body, comply with the code of conduct of that other authority or body; or

(b) on any other body which does not have a code relating to the conduct of its members, you must, when acting for that other body, comply with this code of conduct, except and insofar as it conflicts with any other lawful obligations to which that other body may be subject.

4. You must —

(a) carry out your duties and responsibilities with due regard to the principle that there should be equality of opportunity for all people, regardless of their gender, race, disability, sexual orientation, age or religion;

(b) show respect and consideration for others;

(c) not use bullying behaviour or harass any person; and

(d) not do anything which compromises, or which is likely to compromise, the impartiality of those who work for, or on behalf of, your authority.

5. You must not —

(a) disclose confidential information or information which should reasonably be regarded as being of a confidential nature, without the express consent of a person authorised to give such consent, or unless required by law to do so;

(b) prevent any person from gaining access to information to which that person is entitled by law.

6. (1) You must —

(a) not conduct yourself in a manner which could reasonably be regarded as bringing your office or authority into disrepute;

(b) report, whether through your authority's confidential reporting procedure or direct to the proper authority, any conduct by another member or anyone who works for, or on behalf of, your authority which you reasonably believe involves or is likely to involve criminal behaviour (which for the purposes of this paragraph does not include offences or behaviour capable of punishment by way of a fixed penalty);

(c) report to the Public Services Ombudsman for Wales and to your authority's monitoring officer any conduct by another member which you reasonably believe breaches this code of conduct;

(d) not make vexatious, malicious or frivolous complaints against other members or anyone who works for, or on behalf of, your authority.

(2) You must comply with any request of your authority's monitoring officer, or the Public Services Ombudsman for Wales, in connection with an investigation conducted in accordance with their respective statutory powers.

7. You must not —

(a) in your official capacity or otherwise, use or attempt to use your position improperly to confer on or secure for yourself, or any other person, an advantage or create or avoid for yourself, or any other person, a disadvantage;

(b) use, or authorise others to use, the resources of your authority —

(i) imprudently;

(ii) in breach of your authority's requirements;

(iii) unlawfully;

(iv) other than in a manner which is calculated to facilitate, or to be conducive to, the discharge of the functions of the authority or of the office to which you have been elected or appointed;

(v) improperly for political purposes; or

(vi) improperly for private purposes.

8. You must —

(a) when participating in meetings or reaching decisions regarding the business of your authority, do so on the basis of the merits of the circumstances involved and in the public interest having regard to any relevant advice provided by your authority's officers, in particular by —

(i) the authority's head of paid service;

(ii) the authority's chief finance officer;

(iii) the authority's monitoring officer;

(iv) the authority's chief legal officer (who should be consulted when there is any doubt as to the authority's power to act, as to whether the action proposed lies within the policy framework agreed by the authority or where the legal consequences of action or failure to act by the authority might have important repercussions);

(b) give reasons for all decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by your authority.

9. You must —

(a) observe the law and your authority's rules governing the claiming of expenses and allowances in connection with your duties as a member;

(b) avoid accepting from anyone gifts, hospitality (other than official hospitality, such as a civic reception or a working lunch duly authorised by your authority), material benefits or services for yourself or any person which might place you, or reasonably appear to place you, under an improper obligation.

Part 3 - Interests

Personal Interests

10. (1) You must in all matters consider whether you have a personal interest, and whether this code of conduct requires you to disclose that interest.

(2) You must regard yourself as having a personal interest in any business of your authority if —

(a) it relates to, or is likely to affect —

(i) any employment or business carried on by you;

(ii) any person who employs or has appointed you, any firm in which you are a partner or any company for which you are a remunerated director;

(iii) any person, other than your authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties as a member;

(iv) any corporate body which has a place of business or land in your authority's area, and in which you have a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body;

(v) any contract for goods, services or works made between your authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a body of the description specified in sub-paragraph (iv) above;

(vi) any land in which you have a beneficial interest and which is in the area of your authority;

(vii) any land where the landlord is your authority and the tenant is a firm in which you are a partner, a company of which you are a remunerated director, or a body of the description specified in sub-paragraph (iv) above;

(viii) any body to which you have been elected, appointed or nominated by your authority;

(ix) any —

(aa) public authority or body exercising functions of a public nature;

(bb) company, industrial and provident society, charity, or body directed to charitable purposes;

(cc) body whose principal purposes include the influence of public opinion or policy;

(dd) trade union or professional association; or

(ee) private club, society or association operating within your authority's area,

in which you have membership or hold a position of general control or management;

(x) any land in your authority's area in which you have a licence (alone or jointly with others) to occupy for 28 days or longer;

(b) a member of the public might reasonably perceive a conflict between your role in taking a decision, upon that business, on behalf of your authority as a whole and your role in representing the interests of constituents in your ward or electoral division; or

(c) a decision upon it might reasonably be regarded as affecting —

(i) your well-being or financial position, or that of a person with whom you live, or any person with whom you have a close personal association;

(ii) any employment or business carried on by persons as described in 10(2)(c)(i);

(iii) any person who employs or has appointed such persons described in 10(2)(c)(i), any firm in which they are a partner, or any company of which they are directors;

(iv) any corporate body in which persons as described in 10(2)(c)(i) have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or

(v) any body listed in paragraphs 10(2)(a)(ix)(aa) to (ee) in which persons described in 10(2)(c)(i) hold a position of general control or management,

to a greater extent than the majority of —

(aa) in the case of an authority with electoral divisions or wards, other council tax payers, rate payers or inhabitants of the electoral division or ward, as the case may be, affected by the decision; or

(bb) in all other cases, other council tax payers, ratepayers or inhabitants of the authority's area.

Disclosure of Personal Interests

11. (1) Where you have a personal interest in any business of your authority and you attend a meeting at which that business is considered, you must disclose orally to that meeting the existence and nature of that interest before or at the commencement of that consideration, or when the interest becomes apparent.

(2) Where you have a personal interest in any business of your authority and you make —

(a) written representations (whether by letter, facsimile or some other form of electronic communication) to a member or officer of your authority regarding that business, you should include details of that interest in the written communication; or

(b) oral representations (whether in person or some form of electronic communication) to a member or officer of your authority you should disclose the interest at the commencement of such representations, or when it becomes apparent to you that you have such an interest, and confirm the representation and interest in writing within 14 days of the representation.

(3) Subject to paragraph 14(1)(b) below, where you have a personal interest in any business of your authority and you have made a decision in exercising a function of an executive or board, you must in relation to that business ensure that any written statement of that decision records the existence and nature of your interest.

(4) You must, in respect of a personal interest not previously disclosed, before or immediately after the close of a meeting where the disclosure is made pursuant to sub-paragraph 11(1), give written notification to your authority in accordance with any requirements identified by your authority's monitoring officer from time to time but, as a minimum containing —

(a) details of the personal interest;

(b) details of the business to which the personal interest relates; and

(c) your signature

(5) Where you have agreement from your monitoring officer that the information relating to your personal interest is sensitive information, pursuant to paragraph 16(1), your obligations under this paragraph 11 to disclose such information, whether orally or in writing, are to be replaced with an obligation to disclose the existence of a personal interest and to confirm that your monitoring officer has agreed that the nature of such personal interest is sensitive information.

(6) For the purposes of sub-paragraph (4), a personal interest will only be deemed to have been previously disclosed if written notification has been provided in accordance with this code since the last date on which you were elected, appointed or nominated as a member of your authority.

(7) For the purposes of sub-paragraph (3), where no written notice is provided in accordance with that paragraph you will be deemed as not to have declared a personal interest in accordance with this code.

Prejudicial Interests

12. (1) Subject to sub-paragraph (2) below, where you have a personal interest in any business of your authority you also have a prejudicial interest in that business if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.

(2) Subject to sub-paragraph (3), you will not be regarded as having a prejudicial interest in any business where that business —

(a) relates to —

- (i) another relevant authority of which you are also a member;
- (ii) another public authority or body exercising functions of a public nature in which you hold a position of general control or management;
- (iii) a body to which you have been elected, appointed or nominated by your authority;
- (iv) your role as a school governor (where not appointed or nominated by your authority) unless it relates particularly to the school of which you are a governor;
- (v) your role as a member of a Local Health Board where you have not been appointed or nominated by your authority;

(b) relates to —

- (i) the housing functions of your authority where you hold a tenancy or lease with your authority, provided that you do not have arrears of rent with your authority of more than two months, and provided that those functions do not relate particularly to your tenancy or lease;
 - (ii) the functions of your authority in respect of school meals, transport and travelling expenses, where you are a guardian, parent, grandparent or have parental responsibility (as defined in section 3 of the Children Act 1989) of a child in full time education, unless it relates particularly to the school which that child attends;
 - (iii) the functions of your authority in respect of statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of such pay from your authority;
 - (iv) the functions of your authority in respect of an allowance or payment made under sections 22(5), 24(4) and 173 to 176 of the Local Government Act 1972, an allowance or pension under section 18 of the Local Government and Housing Act 1989 or an allowance or payment under section 100 of the Local Government Act 2000;
- (c) your role as a community councillor in relation to a grant, loan or other form of financial assistance made by your community council to community or voluntary organisations up to a maximum of £500.

(3) The exemptions in subparagraph (2)(a) do not apply where the business relates to the determination of any approval, consent, licence, permission or registration.

Overview and Scrutiny Committees

13. You also have a prejudicial interest in any business before an overview and scrutiny committee of your authority (or of a Subcommittee of such a committee) where —

(a) that business relates to a decision made (whether implemented or not) or action taken by your authority's executive, board or another of your authority's committees, Subcommittees, joint committees or joint Subcommittees; and

(b) at the time the decision was made or action was taken, you were a member of the executive, board, committee, Subcommittee, joint-committee or joint Subcommittee mentioned in sub-paragraph (a) and you were present when that decision was made or action was taken.

Participation in Relation to Disclosed Interests

14. (1) Subject to sub-paragraphs (2), (3) and (4), where you have a prejudicial interest in any business of your authority you must, unless you have obtained a dispensation from your authority's standards committee —

(a) withdraw from the room, chamber or place where a meeting considering the business is being held —

(i) where sub-paragraph (2) applies, immediately after the period for making representations, answering questions or giving evidence relating to the business has ended and in any event before further consideration of the business begins, whether or not the public are allowed to remain in attendance for such consideration; or

(ii) in any other case, whenever it becomes apparent that that business is being considered at that meeting;

(b) not exercise executive or board functions in relation to that business;

(c) not seek to influence a decision about that business;

(d) not make any written representations (whether by letter, facsimile or some other form of electronic communication) in relation to that business; and

(e) not make any oral representations (whether in person or some form of electronic communication) in respect of that business or immediately cease to make such oral representations when the prejudicial interest becomes apparent.

(2) Where you have a prejudicial interest in any business of your authority you may attend a meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also

allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

(3) Sub-paragraph (1) does not prevent you attending and participating in a meeting if —

(a) you are required to attend a meeting of an overview or scrutiny committee, by such committee exercising its statutory powers; or

(b) you have the benefit of a dispensation provided that you —

(i) state at the meeting that you are relying on the dispensation; and

(ii) before or immediately after the close of the meeting give written notification to your authority containing —

(aa) details of the prejudicial interest;

(bb) details of the business to which the prejudicial interest relates;

(cc) details of, and the date on which, the dispensation was granted; and

(dd) your signature.

(4) Where you have a prejudicial interest and are making written or oral representations to your authority in reliance upon a dispensation, you must provide details of the dispensation within any such written or oral representation and, in the latter case, provide written notification to your authority within 14 days of making the representation.

Part 4 - The Register of Members' Interests

Registration of Financial and Other Interests and Memberships and Management Positions

15. (1) Subject to sub-paragraph (3), you must, within 28 days of—

(a) your authority's code of conduct being adopted or the mandatory provisions of this model code being applied to your authority; or

(b) your election or appointment to office (if that is later),

register your financial interests and other interests, where they fall within a category mentioned in paragraph 10(2)(a) in your authority's register maintained under section 81(1) of the Local Government Act 2000 by providing written notification to your authority's monitoring officer.

(2) You must, within 28 days of becoming aware of any new personal interest or change to any personal interest registered under sub-paragraph (1), register that new personal interest or change by providing written notification to your authority's monitoring officer.

(3) Sub-paragraphs (1) and (2) do not apply to sensitive information determined in accordance with paragraph 16(1).

(4) Sub-paragraph (1) will not apply if you are a member of a relevant authority which is a community council when you act in your capacity as a member of such an authority.

Sensitive information

16. (1) Where you consider that the information relating to any of your personal interests is sensitive information, and your authority's monitoring officer agrees, you need not include that information when registering that interest, or, as the case may be, a change to the interest under paragraph 15.

(2) You must, within 28 days of becoming aware of any change of circumstances which means that information excluded under sub-paragraph (1) is no longer sensitive information, notify your authority's monitoring officer asking that the information be included in your authority's register of members' interests.

(3) In this code, "sensitive information" ("gwybodaeth sensitif") means information whose availability for inspection by the public creates, or is likely to create, a serious risk that you or a person who lives with you may be subjected to violence or intimidation.

Registration of Gifts and Hospitality

17. You must, within 28 days of receiving any gift, hospitality, material benefit or advantage above a value specified in a resolution of your authority, provide written notification to your authority's monitoring officer of the existence and nature of that gift, hospitality, material benefit or advantage.

Appendix C

CYNGOR SIR YNYS MÔN / ISLE OF ANGLESEY COUNTY COUNCIL

YMRWYMIAD

UNDERTAKING

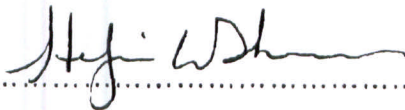
Yr wyf fi /
I

HEFIN WYN THOMAS

a minnau wedi fy ethol i swydd Aelod Cyngor Sir Ynys Môn /
having been elected to the office of Member of Isle of Anglesey County Council

YR WYF YN YMRWYMO i barchu'r côd ymddygiad a ddisgwylir oddi wrth Aelodau Cyngor Sir Ynys Môn ac sy'n bodoli am y tro ac a allai gael ei adolygu o dro i dro /
I UNDERTAKE to observe the code for the time being as to the conduct which is expected of Members of Isle of Anglesey County Council and which may be revised from time to time.

Llofnodwyd /
Signed



Dyddiad /
Date 2/6/08